



ALGER PUBLIC LIBRARY
of The Upper Scioto Valley School District

BOARD OF TRUSTEES - REGULAR MEETING MINUTES

Meeting Date: Tuesday, January 16, 2024

Time: 6:09 PM

1. The meeting was called to order by Tim LuceWireman.

a. Roll Call (*present checked*):

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> Tim LuceWireman | <input checked="" type="checkbox"/> Craig Decker | <input checked="" type="checkbox"/> Jane Wilcox |
| <input type="checkbox"/> Lori Dyer | <input checked="" type="checkbox"/> Stephanie Nichols | <input checked="" type="checkbox"/> Rhonda Hunt |
| <input type="checkbox"/> (vacant) | <input type="checkbox"/> | |
| <input checked="" type="checkbox"/> Stacey Hensley, Library Director | <input checked="" type="checkbox"/> Stephanie Nichols, Fiscal Officer | |

b. Agenda approval: Rhonda motioned to approve the agenda as submitted; Craig seconded. Motion carried.

2. Approval of Minutes: Jane distributed the minutes of the December Regular Meeting before today's meeting. Motion was made by Rhonda to approve the minutes as submitted; Craig seconded. Motion carried.

3. Financial Report: Stephanie submitted the December Financial Report.* Motion was made by Jane to approve the Financial Report, which includes the bank statements, cash journals, revenues, expenditure reports, and the paying of bills in the amount of \$12,879.26. Rhonda seconded the motion. Motion carried. In reviewing the financials, it was noted that in July, there was a transfer from the STAR account into checking to pay for the plumbing repairs. There was a correction from the November meeting for October. A question on the December balances was tabled to review documentation* further.

4. Circulation Report: Stacey presented the December Circulation Report.* Motion was made by Stephanie to approve the Report. Rhonda seconded. Motion carried.

5. Public Comments and Correspondence: A patron posted a positive comment on the Library's Facebook post about the wool dryer balls program and was very thankful. The BMV testing post was shared 39 times.

6. Director's Report: Stacey presented the Director's Report* dated 01/16/24. Motion was made by Stephanie to approve the Report. Rhonda seconded. Motion carried.

7. Old Business:

a. 2024 Appropriations: Craig motioned to approve the 2024 Final Appropriations* with the new 2024 accounts* in the total amount of \$169,631.00. Rhonda seconded. Stephanie abstained. Motion carried.

b. Fine Free Policy: Jane motioned to approve the Fine Free Policy* to be effective 01/01/2024; Craig seconded. Motion carried.

d: Open: Stacey reported that other libraries have changed their minds about hosting a library table at the Hardin County Fair. After discussion, it was agreed to skip the Fair this year as a cost saving and see how it goes for 2025.

8. New Business:

a. Eclipse T-shirt Fundraiser: Discussed, with no vote. Tabled.

b. Minimum Wage Increase: Jane motioned to approve the minimum wage increase, in accordance with the State of Ohio, to \$10.45 per hour, effective 01/01/2024. Rhonda seconded. Motion carried. Jane will update the pay table for Library Assistants.

c. Compliance Training. Reviewed new Chart of Accounts* completed.

d. Open: Discussion on fundraising:

- | | |
|-----------------------------|---------------------------|
| - Think Big | - Heart to Hang in Window |
| - Online Canvassing/Auction | - 50/50 Raffle |
| - Social Media Platforms | - Donated Items |

9. Adjournment: Motion to adjourn was made by Jane, seconded by Rhonda. Motion carried. Meeting adjourned at 7:57 PM. Next regular meeting scheduled for February 20, 2024, at 6:00 PM.

Jane Wilcox
Trustee, Recording Secretary

Tim LuceWireman
President

* Copy in File.